

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	03/25/19	Open	Action	03/13/19

Subject: Whether or not to approve the Sixth Amendment to the Temporary Employment Contract with Robin Haswell for Project Assistance

## ISSUE

Whether or not to approve the Sixth Amendment to the Temporary Employment Contract with Robin Haswell for Project Assistance.

## RECOMMENDED ACTION

Adopt Resolution No 19-03-\_\_\_\_\_, Approving the Sixth Amendment to the Personal Services Contract with Robin Haswell for Capital Project Management and Coordination Services.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$20,000
Budget Source:	Capital	Next FY:	\$50,000
Funding Source:	CA Proposition 1B Transit Security, STA, Revenue Bonds	Annualized:	\$70,000
Cost Cntr/GL Acct(s) or Capital Project #:	M009, T036, T051, T054, R355	Total Amount:	\$70,000
Total Budget:	\$70,000		

## DISCUSSION

Under the General Manager/CEO's authority, SacRT entered into a Contract with Ms. Robin Haswell on March 29, 2013 for capital project management and coordination of SacRT's California Proposition 1B Transit Security (P1B-TSGP) grant projects and initiatives.

For the past six years Ms. Haswell has performed capital project management, oversight, coordination, logistical support, and vendor management for all of SacRT's P1B-TSGP funded technology and security projects.

SacRT has benefitted dramatically from the P1B-TSGP program. Since its inception in 2006 the program has funded over two dozen important technology, security and communications projects. These projects include; digital security cameras and video recorders in SacRT's bus and light rail fleets, enhanced passenger information systems such as light rail station digital messaging signs and public address system, computer aided dispatching, automated vehicle location systems for both bus and rail to name just a few.

Approved:

Presented:

Final 03/18/19

General Manager/CEO

Director, Information Technology/CIO

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SacRT currently has ten active P1B-TSGP technology and security projects in progress scheduled to be completed within the next 12-18 months, and is currently recruiting to fill two recently approved permanent technical project positions that will assist with the completion of these projects.

SacRT continues to need Ms. Haswell's services to ensure these projects are appropriately managed, completed and closed out successfully. Full funding for Ms. Haswell's Contract is budgeted and included in these capital projects.

Renewing Ms. Haswell's contract ultimately saves SacRT significant funding as opposed to a full time permanent position, which would add approximately 50% or more in cost due to health care benefits and pension contributions. In addition, Ms. Haswell currently works on a reduced schedule, and charges fewer work hours than a full time permanent employee.

Staff recommends that the Board approve the Sixth Amendment to the contract with Ms. Haswell increasing the total Contract consideration by \$70,000, from \$418,000 to \$488,000, and extend the term of the Contract to March 31, 2020.

RESOLUTION NO. 19-03-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

March 25, 2019

**APPROVING THE SIXTH AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH ROBIN HASWELL FOR CAPITAL PROJECT MANAGEMENT AND COORDINATION SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Sixth Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Robin Haswell, therein referred to as "Contractor," whereby the not-to-exceed amount of the Contract is increased by \$70,000, from \$418,000 to \$488,000, and the term of the Contract is extended by one year to March 31, 2020, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Sixth Amendment.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary